

**BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS,
LAND SURVEYORS, CERTIFIED INTERIOR DESIGNERS
AND LANDSCAPE ARCHITECTS MEETING**

MINUTES

The Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on March 20, 2013, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present:

Architects

Clint Good
Michael F. LeMay

Professional Engineers

Wiley V. Johnson, III
Carolyn B. Langelotti

Land Surveyors

Patrick D. Leary
Nancy E. McIntyre

Interior Designers

Lorri Finn
Sheila E. Wilson

Landscape Architects

A. Cabell Crowther
Andrew M. Scherzer

Board members Robert A. Boynton, John L. Combs and Paul deC. Holt, Jr. were not present for the meeting.

Board staff present for all or part of the meeting were:

Kathleen (Kate) R. Nosbisch, Executive Director
Marian Brooks, Board Administrator
Justin Garofalo, Board Administrator
Amy Goobic, Administrative Assistant

Agency Staff present for all or part of the meeting were:

Gordon N. Dixon, Director
Nick Christner, Deputy Director, Regulatory Programs and Compliance
Mark N. Courtney, Senior Director, Regulatory & Public Affairs
Bonnie Rhea-Adams, Director, Compliance and Resolution
Kristin Clay, Legal Analyst

Joshua Lief, Senior Assistant Attorney General, was present from the office of the Attorney General.

Mr. Johnson, Chair, called the meeting to order at 9:36 a.m.

Call to Order

Mr. Johnson advised the Board of the emergency evacuation procedures. Ms. Nosbisch reviewed the tornado drill procedures.

**Emergency
Evacuation
Procedures**

Ms. Finn moved to approve the agenda as amended. Mr. Leary seconded the motion which was unanimously approved by members: Crowther, Finn, Good, Johnson, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson.

Approval of Agenda

Ms. McIntyre moved to approve the minutes for the following meetings:

Approval of Minutes

- December 13, 2012, APELSCIDLA Board Meeting;
- December 13, 2012, Landscape Architect Section Meeting;
- December 17, 2012, Informal Fact-Finding Conference;
- January 4, 2013, APELSCIDLA Board Workshop;
- January 5, 2013, APELSCIDLA Board Workshop;
- February 6, 2013, PE and LS Section Meeting;
- February 6, 2013, LS Section Exam Workshop;
- February 6, 2013, Informal Fact-Finding Conference; and
- February 20, 2013, Informal Fact-Finding Conference.

Mr. LeMay seconded the motion which was unanimously approved by members: Crowther, Finn, Good, Johnson, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson.

Duncan Abernathy, Virginia AIA, was present and addressed the Board regarding 'emeritus' status for professionals. Mr. Abernathy encouraged the Board to take an active role in identifying individuals as 'emeritus.'

Public Comment Period

Ms. McIntyre recused herself from the meeting for discussion of File Number 2013-00213. Mr. Johnson stated that his company had business dealings with the company where Mr. Massey is employed, however he did not feel it would effect his judgment in this matter.

Recusal of Ms. McIntyre

Regarding **File Number 2013-00213, Clayton E. Massey**, the Board members reviewed the Consent Agreement as seen and agreed to by Mr. Massey. Mr. LeMay moved to accept the Consent Agreement which cites the following violation of the Board's regulations: 18VAC10-20-740.D (Count 1). For this violation, Mr. Massey agrees to pay the following monetary penalties: \$500.00 for the violation contained in Count 1; and \$150.00 in board costs, for a total monetary penalty of \$650.00.

File Number 2013-00213, Clayton E. Massey

Mr. Crowther seconded the motion which was unanimously approved by members: Crowther, Finn, Good, Johnson, Langelotti, Leary, LeMay, Scherzer and Wilson. Mr. Combs was the presiding Board member and was not in attendance at the Board meeting.

Ms. McIntyre returned to the meeting.

Return of Ms. McIntyre

Board members recessed for five minutes, 9:45 a.m. to 9:50 a.m., to review correspondence received from Ms. Booker's attorney.

File Number 2012-03701, Sharon Booker

Regarding **File Number 2012-03701, Sharon Booker**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference and the presiding Board member's recommendation. Mr. Leary moved to accept the recommendation of the presiding Board member and deny Ms. Booker's application for licensure as an architect. Ms. Langelotti seconded the motion which was unanimously approved by members: Crowther, Finn, Good, Johnson, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson. Mr. Boynton was the presiding Board member and was not in attendance at the Board meeting.

Regarding **File Number 2013-01144, Steven Bingler**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference and the presiding Board member's recommendation. Mr. Scherzer moved to accept the recommendation of the presiding Board member and approve Mr. Bingler's application for licensure as an architect via comity. Mr. Crowther seconded the motion which was unanimously approved by members: Crowther, Finn, Good, Johnson, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson. Ms. Ann-Marie Brigil, Legal Analyst, was the presiding officer and was not in attendance at the Board meeting.

Regarding **File Number 2013-01152, William M. DiGiacomo**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference and the presiding Board member's recommendation. Mr. Leary moved to accept the presiding Board member's recommendation and deny Mr. DiGiacomo's application for licensure as a land surveyor. Mr. LeMay seconded the motion which was unanimously approved by members: Crowther, Finn, Good, Johnson, Langelotti, Leary, LeMay, Scherzer and Wilson. As the presiding Board member, Ms. McIntyre was not present during the discussion or vote.

After reviewing the application and Agreement for Registration, Mr. Crowther moved to accept the Agreement for Registration as seen and agreed to by Hanbury Evans Wright Vlattas + Company. Mr. Leary seconded the motion which was unanimously approved by members: Crowther, Finn, Good, Johnson, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson.

The Board recessed from 9:53 a.m. until 10:08 a.m. to review the information for Agreement for Registration 2013-06, as it was an addition to the agenda.

After reviewing the application and Agreement for Registration, Mr. LeMay moved to accept the Agreement for Registration as seen and agreed to by Nelco Architecture, Inc. Mr. Good seconded the motion which was unanimously approved by members: Crowther, Finn, Good, Johnson, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson.

File Number 2013-01144, Steven Bingler

File Number 2013-01152, William M. DiGiacomo

Agreement for Registration 2013-05, Hanbury Evans Wright Vlattas + Company

Recess

Agreement for Registration 2013-06, Nelco Architecture, Inc.

Ms. Nosbisch acknowledged National Engineers Week, February 17-23, National Surveying Week, March 17-23, National Architecture Week, April 7-13 and Landscape Architecture Month, the month of April. Ms. Nosbisch designated the day APELSCIDLA Certified Interior Designer Day, as they do not have a nationally recognized day. Ms. Nosbisch thanked all Board members for their time and expertise devoted to their professions and the Board.

Recognition of Professions

Ms. Nosbisch introduced Jennifer Wynn, licensing specialist for architects, landscape architects and certified interior designers. Ms. Wynn has recently been reassigned from the Barber/Cosmetology Board. Ms. Nosbisch informed the Board that APELSCIDLA licensing specialist, Ramona Norris, has been reassigned to the Barber/Cosmo Board.

Staff Reassignments

Mr. Garofalo informed the Board that it was his last day at DPOR, he has accepted a position with the US State Department and will begin March 25. Ms. Nosbisch and Mr. Johnson expressed their gratitude for the contributions Mr. Garofalo has made to the Board, and wished him good luck in his new position.

Sharon Verry, Finance Director, provided an overview of travel policies pertaining to travel by Board members. Ms. Verry emphasized that the policies must be strictly adhered to remain in compliance and also to have reimbursements disbursed in a timely manner. Ms. Verry also informed the Board that travel documentation can be requested under the Freedom of Information Act.

Travel Overview – Sharon Verry, Finance Director

Mr. Dixon presented information regarding communications between Board members, outside of a noticed meeting. Mr. Dixon cited §2.2-3700 of the Code of Virginia which “ensures the people of the Commonwealth ready access to public records in the custody of a public body or its officers and employees, and free entry to meetings of public bodies wherein the business of the people is being conducted. The affairs of government are not intended to be conducted in an atmosphere of secrecy since at all times the public is to be the beneficiary of any action taken at any level of government. Unless a public body or its officers or employees specifically elect to exercise an exemption provided by this chapter or any other statute, every meeting shall be open to the public and all public records shall be available for inspection and copying upon request. All public records and meetings shall be presumed open, unless an exemption is properly invoked.”

FOIA & Board Communications – Gordon Dixon, Director

Discussion was held on the definition of “meeting” contained in the Code. “Meeting” or “meetings” means the meetings including work sessions, when sitting physically, or through telephonic or video equipment pursuant to § 2.2-3708 or 2.2-3708.1, as a body or entity, or as an informal assemblage of (i) as many as three members or (ii) a quorum, if less than three, of the constituent membership, wherever held, with or without minutes being taken, whether or not votes are cast, of any public body.” Mr. Dixon stated that it has been the

practice of the agency to err on the side of caution.

Mr. Lief reiterated that the statute states “three members, or a quorum,” however, two members of a section (which constitutes a ‘committee’) would be a quorum, so two members could not discuss board business. Mr. Lief agreed with Mr. Dixon with regards to erring on the side of caution.

Board members reviewed draft correspondence to the American Society of Landscape Architects (ASLA) regarding proposed changes to the Landscape Architectural Accreditation Board (LAAB) accrediting requirements. At its December 13, 2012 meeting, the Landscape Architects Section requested staff draft a letter to the ASLA stating that they do not support the changes. Mr. Scherzer moved to approve the correspondence. Mr. Crowther seconded the motion which was unanimously approved by members: Crowther, Finn, Good, Johnson, Langelotti, Leary, LeMay, McIntyre, Scherzer and Wilson.

Review of Draft Correspondence to American Society of Landscape Architects Regarding Changes to LAAB Scope

Board members reviewed draft correspondence to Fauquier County Regarding Onsite Sewage System Requirements. At its February 6, 2013 meeting, the Professional Engineer and Land Surveyor Sections reviewed information regarding Fauquier County’s requirement of a CPSS soil evaluation for treatment works. Section members requested staff draft a letter to Fauquier County advising them that pursuant §32.1-163.6 of the *Code of Virginia*, professional engineers have the authority to design “treatment works” including the soil evaluation component of the design.

Review of Draft Correspondence to Fauquier County Regarding Onsite Sewage System Requirements

Mr. Johnson asked that the Board consider its role as advocate by writing letters to localities, or other agencies regarding the Board’s regulations or the Board’s position on issues. Mr. Johnson stated that any issue with another governing body, regulants have the tools to argue their position.

Ms. McIntyre agreed and stated that the Board is addressing issues that have been addressed and decided on in the past. Mr. Johnson further stated that it is often an “asked and answered” question.

The Board approved the letter by consensus.

Mr. Garofalo provided background information for the approval given to JMU's general engineering students for the FE exam by the PE Section in February 2010. The minutes from the Section meeting specifically authorized the students to sit for the October 2011 and April 2012 FE exam. However, Mr. Garofalo informed the Board that the earliest JMU's general engineering curriculum could receive ABET accreditation was for the October 2013 FE exam. He further explained that JMU had followed all of the guidelines and is on track to receive a decision no later than August 31, 2013, which is the earliest possible time its curriculum could receive ABET accreditation.

Discussion of JMU FE Candidates

Mr. Garofalo also explained that the full ABET accreditation process may not

have been completely understood in February 2010 when the PE Section initially authorized the students to sit for the October 2011 and April 2012 FE exams. He recommended to the Board that JMU's general engineering curriculum students/graduates be authorized to sit for the FE exam through April 2013 and, should the curriculum not become accredited in time for the FE exam in Fall 2013, these students/graduates will be considered as enrolled in/graduated from a non-approved engineering curriculum.

The Board agreed by consensus to the above recommendation.

The Board recessed from 10:53 a.m. until 11:03 a.m.

Recess

Mr. Johnson provided background information on the PE application review process and the ongoing discussions of how to develop a more comprehensive system. Mr. Johnson stated that in addition to the volume of applications reviewed, the three current PE Board members are civil engineers, when reviewing an applicant's experience it would be helpful to have subject matter experts in other disciplines. Mr. Johnson recommended the Board discuss the formation of a sub-committee that would assist in the review of PE and LS applications.

**Discussion of PE
Application Review
Process**

Mr. Dixon stated that he had discussed the issue with board counsel with regards to who could be on the committee, who would appoint the members, etc. Mr. Dixon will discuss further with counsel as there may need to be legislation introduced.

The Board agreed by consensus to move forward with the recommendation of forming a sub-committee to review applications for the PE and LS Sections as necessary.

Board members were provided draft copies of the Candidate Information Bulletins for professional engineers and land surveyors. Ms. Nosbisch requested Board members review the draft bulletins and provide Amy Goobic with any comments or suggestions by the end of April.

**Candidate
Information
Bulletins for PE and
LS**

Ms. Brooks provided an update on the Continuing Education (CE) Audit. She reported that the audits still in process should be complete by June and the Compliance and Investigations Section was following up on licensees that have not complied with the CE requirement.

**Continuing
Education Audit
Report**

Ms. Nosbisch reported that NCEES computer based testing (CBT) for the FE and FS will begin January 2014, with registration starting November 2013. Ms. Nosbisch further asked the Board to consider the options for registration presented by the NCEES Committee on Member Board: Option 1 would have an examinee attest to a statement and be automatically approved; Option 2 has the Board manually approve examinees for each exam attempt. Board staff was exploring Option 1, however, concern for workload for the ancillary

**NCEES, NCARB,
CLARB & NCIDQ
Updates**

departments prompted a recommendation of Option 2. The Board agreed by consensus with staff recommendation of Option 2.

Ms. Nobsisch informed the Board that she had a copy of the NCEES Annual Report and the 91st Annual meeting minutes available for review. Ms. Nobsisch acknowledged Stanley Harris, PE and Emeritus Board member, in the audience, and noted that Mr. Harris' picture was in the annual report as a recipient of the NCEES Distinguished Service with Special Commendation Award.

Mr. Johnson provided a report on the NCEES Board President's Assembly, held February 7-9, in Atlanta, stating that CBT was the main topic of discussion. Mr. Johnson also stated that the Examination for Professional Engineers (EPE) Committee discussed whether the current exam was too academic and determined the exam meets current practice. Mr. Johnson further stated that the topic of applicants taking the PE exam prior to four years of experience would be discussed at Zone meetings. Mr. Johnson recommended monitoring this for Zone and Annual meetings, as the Board may need to make a decision for the Annual meeting.

Ms. Finn commented that the NCIDQ had recently separated their exam, enabling students to take the fundamentals as it is academically based. Mr. Scherzer added that CLARB supports taking the LARE closer to graduation.

Ms. Finn provided a report on NCIDQ, stating that Dr. Carol Williams-Nickelson, had been appointed the new Executive Director.

Ms. Nobsisch provided an NCARB update including the 12-week blackout this summer due to their system conversion. Additionally, the Architect Section will review draft resolutions at the May 14 Section meeting and NCARB is seeking volunteers for the ARE Item Development sub-committee, the ARE Vignette Pre-Test sub-committee and the ARE 5.0 Test Specification Task Force. Ms. Nobsisch participated in the Hampton Roads AIA "Mentoring Mayhem" in Norfolk, March 18 and has been invited to participate in the local chapter AIA luncheon, April 10.

Mr. Good provided a report on the NCARB Region 2 meeting held in Providence, RI, March 14-17.

Ms. Nobsisch reported a Board representative was unable to attend the CLARB Spring meeting; however, she participated virtually in a pre-meeting webinar. She and Mr. Dixon held a conference call with Missy Sutton, CLARB, regarding the use of social media for boards, licensees and applicants.

Board members were provided a comprehensive report of enforcement activity since the last board meeting. Mr. Good inquired as to the number of architect disciplinary cases that were for unlicensed activity. Mr. Christner

**Compliance &
Investigations
Activity**

stated that he did not have the number at the time, but would provide the information at the next Architect Section meeting.

Board members were provided financial statements for informational purposes.

**Review of Board
Financial Statements**

Discussion was held on the request to extend an invitation to DCR to attend the next combined PE and LS Section meeting to discuss the new storm water management regulations. Ms. McIntyre stated that the invitation may be premature as the regulations are not final, and they are to be transferred to DEQ.

Other Business

Ms. McIntyre also stated that the Board needs to clarify "pressure hydraulics" as it relates to Land Surveyor Bs, as the regulations do not preclude them LSBs from designing water line extensions, but they cannot design pump systems. The Board agreed to have the LS Section discuss the issue at its May 8 Section meeting, and bring it to the full Board for discussion at its June 11 meeting.

Ms. Nosbisch informed the Board that the WWWOSSP Board Work Group meeting had been postponed to April 25.

Mr. Dixon provided a legislative update stating that the Agency is making efforts to streamline procedures. The Informal Fact-Finding Conference (IFF) procedure is being modified, as 50% of the IFF respondents do not show up, wasting Agency resources. The new procedure will be to invite respondent to attend, if there is no response, the case will go straight to the full Board. If the respondent chooses to avail themselves at any time, the case will go back to an IFF. This is to be effective July 1, 2013.

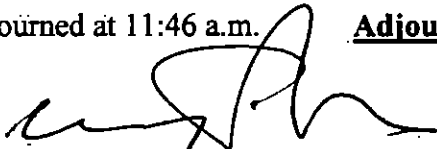
Ms. McIntyre inquired about the use of videoconferencing for IFFs. Mr. Dixon stated that it may not be permissible under FOIA, however, he would explore the issue.

Conflict of Interest forms were completed by all board members present.

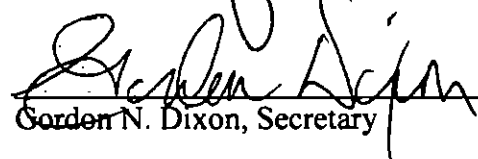
**Conflict of Interest
Forms**

There being no further business, the meeting was adjourned at 11:46 a.m.

Adjourn



Wiley V. Johnson III, Chair



Gordon N. Dixon, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Carolyn B. Langelotti
2. Title: Board Member
3. Agency: Professional Engineers Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting March 20, 2013

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Carolyn B. Langelotti
Signature

3/20/13
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Michael F. LeMay
2. Title: Board Member
3. Agency: Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting March 20, 2013

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Michael F. LeMay
Signature

3 / 20 / 13
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Sheila E. Wilson
2. Title: Board Member
3. Agency: Interior Designers Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting March 20, 2013

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Sheila E. Wilson
Signature

3/20/13
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Andrew M. Scherzer
2. Title: Board Member
3. Agency: Landscape Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting March 20, 2013

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

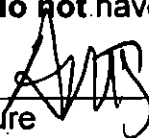
I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Signature



Date

3/20/13

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Clint Good
2. Title: Board Member
3. Agency: Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting March 20, 2013

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

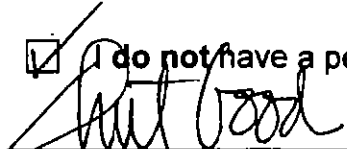
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.



Signature

3/20/13

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Wiley V. "Bif" Johnson, III
2. Title: Board Member
3. Agency: Professional Engineers Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting March 20, 2013

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

Item 7 - Clayton Massey C.O.

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

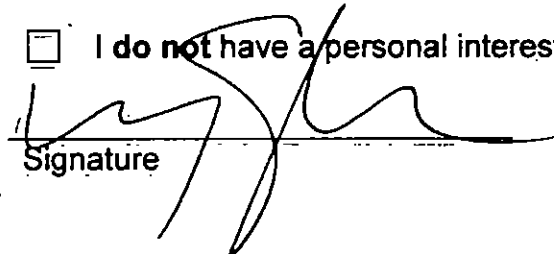
I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Signature



Date

3/20/13

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Patrick D. Leary
2. Title: Board Member
3. Agency: Land Surveyors Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting March 20, 2013

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

20-March 2013
Date

STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Nancy E. McIntyre
2. Title: Board Member
3. Agency: Land Surveyors Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting March 20, 2013

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

ITEM # 7 CLAYTON MASSEY

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

LAND SURVEYORS + P&F ENGRS

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction. (ITEM # 7)

6. do not have a personal interest in any transactions taken at this meeting.

Nancy McIntyre
Signature

3/20/13
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Lörri B. Finn
2. Title: Board Member
3. Agency: Interior Designers Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting March 20, 2013
5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

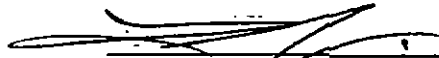
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.



Signature

3-20-13

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: A. Cabell Crowther
2. Title: Board Member
3. Agency: Landscape Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting March 20, 2013
5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

3.20.13
Date